



# LEGACY TEXAS TITLE

## NEW HOMEOWNERS CHECK LIST

**Congratulations! You've bought your first home.** Being a first-time homeowner is a very exciting and busy time in life. With all the packing and moving, it is easy to over-look some basic items that need to be done before, or soon after, you move into your new house.

- > **Save your receipts from moving** – you may be able to deduct some moving expenses from your taxes for certain job related moves.
- > Get the **names and addresses**, payment dates, account numbers and amounts you have to pay for your mortgage, taxes, condo maintenance, and utility charges.
- > **Update your mailing address** online at <http://moversguide.usps.com> .

Make a change of address notification to:

- |  |  |
|--|--|
| <input type="checkbox"/> Post Office                 | <input type="checkbox"/> Voter registration      |
| <input type="checkbox"/> Employers                   | <input type="checkbox"/> Benefit providers       |
| <input type="checkbox"/> Doctors and Dentist offices | <input type="checkbox"/> Auto and home insurance |
| <input type="checkbox"/> Magazine subscriptions      |  |

- > **Change your driver's license** and your registration information with the Department of Motor vehicles. <http://www.txdps.state.tx.us/index.htm>.
- > **Safety Items:**
  - Change the locks**, or at least the tumblers, on all doors.
  - Find Your Main Circuit Breaker.** Take the time to locate the main breaker box for your home and label each breaker correctly.
  - Fire Extinguishers.** Be sure to have at least one basic "all-purpose" fire extinguisher on each floor in your home, particularly in the kitchen. It is much better to be safe than sorry.
  - Find the Off Switch.** Locate the main water shut-off and be sure that all household members know where it is located. It is also a good idea to purchase a water cut-off wrench from the hardware store, should it ever be necessary to turn off your water supply from the meter
- > **Essential tools to have on hand** (for both routine and emergency situations)

<input type="checkbox"/> Pliers	<input type="checkbox"/> Hammers (ball and claw)	<input type="checkbox"/> Wrench
<input type="checkbox"/> Staple Gun	<input type="checkbox"/> Small Drill & Drill Bits	<input type="checkbox"/> Assorted screw drivers (Flathead & Phillips)
<input type="checkbox"/> Flash Light	<input type="checkbox"/> Tape Measure	
- > **Call the Utility Companies.** Gas, electric, cable, telephone, garbage service, and any other providers for your home must be called to ensure service is in your name. Know when garbage will be picked up and when your utility bills will be due.
- > **Local County Tax Office.** Don't forget to apply for a homestead exemption!

Collin:	<a href="http://www.collincad.org">www.collincad.org</a>	(469) 742-9200
Dallas:	<a href="http://www.dcad.org">www.dcad.org</a>	(214) 631-0910
Denton:	<a href="http://www.dentoncad.org">www.dentoncad.org</a>	(940)349-3800
Tarrant:	<a href="http://www.tad.org">www.tad.org</a>	(817) 284-0024